

West Bengal State Council of Technical and Vocational Education and Skill Development

(Technical Education Division)

Karigari Bhawan, Plot-B/7, Action Area-III, Rajarhat, Newtown, Kolkata-700160

Memo No. WBSCTVESD/TED/I/2019-20/1765

Dated, $10^{\rm th}\,August\,2020$

NOTICE

Guidelines in respect of Online Form Fill-up for the "Alternative Mode of Assessment" (Academic Session 2019-20)

GUIDELINES FOR THE STUDENTS		
Type of Activity	Guidelines	
Online Application & Fee Payment for the "Alternative Mode of Assessment"	• All eligible REGULAR and CASUAL diploma students have to apply for the "Alternative Mode of Assessment" through the web-portal of the Council at <u>www.webscte.co.in</u> by paying requisite fees.	
	• Students having 'BACK' in the external part of any sessional subject(s), will also have to fill-up Application Form as CASUAL student.	
	 A link captioning "Apply Online for Alternative Mode of Assessment" will be activated in the Home Page of the Council's website, <u>www.webscte.co.in</u> on <u>12th August</u>, 2020 for all diploma students except the students of Diploma in Pharmacy. 	
	• Link for the students of Diploma in Pharmacy will be given subsequently.	
	• Eligible students will have to enter their Registration Number after clicking the above mentioned link for initiating the process of the form fill-up.	
	• After providing the Registration Number by a student, the portal will display the details of the student along with his/her eligibility for appearing as REGULAR and/or CASUAL student, as the case may be.	
	• Students will have to provide their mobile number and email id in the space provided and will have to click the tab " Submit and Pay Fees ".	
	• Students have to select " Mode of Payment " for payment of the fees and pay the same through Net Banking, Debit Card, Credit Card or UPI.	
	• All REGULAR students except the students of Diploma in Hotel Management & Catering Technology (HMCT) will have to pay fee of Rs.200/- (Rupees two hundred) only per student per semester/year for alternative mode of assessment.	
	• All CASUAL students will have to pay fee of Rs.120/- (Rupees one hundred twenty) only per student per semester/year for alternative mode of assessment.	
	• The REGULAR students of Diploma in HMCT will have to pay fee of Rs.400/- (Rupees four hundred) only per student per year for the alternative mode of assessment.	
	 Last date for submission of online form fill-up and payment of fee for the "Alternative Mode of Assessment" is 23rd August, 2020 (Up to 11.30 PM). 	

	 After successful payment of the application fee for the Alternative Mode of Assessment, application details of the students will automatically reach their respective Institute portal for online validation by the Institute authority. During payment of the fees, if online transaction of any student shows 'PENDING' for long time, he/she has to write to the Council at <u>helpdesk@webscte.co.in</u> immediately with full details and a screen shot of the transaction made.
Download of e-Admit Card	 Students will be able to download their e-Admit card through the same link i.e. "Apply Online for Alternative Mode of Assessment" by entering their Registration Number after successful validation of their application by their respective Institutes. However, the e-admit card will be available in the website after 24th August, 2020.

In addition to the above guidelines, all eligible diploma students are advised to contact their respective Institutes/HODs/Subject Teachers, if they have any difficulty in filling-up of the online application form for the Alternative Mode of Assessment.

us

Koushik Bandyopadhyay Senior Administrative Officer (Examination) WBSCT&VE&SD